

CONSTITUTION AND BY-LAWS  
Of the  
GREATER CLEVELAND COUNCIL OF TEACHERS OF MATHEMATICS  
Constitution of 1970  
Revised November 7, 2015

**CONSTITUTION**

Article I      Name

The name of this professional organization shall be the Greater Cleveland Council of Teachers of Mathematics: herein referred to as GCCTM.

Article II      Purpose

Section 1.      The purpose of GCCTM shall be to encourage an active interest in the teaching and learning of mathematics and to work toward the improvement of mathematics education in the Greater Cleveland area.

Section 2.      To provide opportunities for professional development and growth in mathematics education at all levels.

Article III      Membership

All persons interested in the purposes of GCCTM are eligible for membership.

Article IV      Officers

Section 1.      The officers, who shall be members of GCCTM, consist of a President, Vice President, President-Elect or Past President, Secretary, Treasurer, and the District Directors.

Section 2.      One member shall be elected biannually to serve one year as President-Elect, the two succeeding years as President, and a final year as Past President. A President cannot serve two successive terms.

The Vice President, Secretary, and Treasurer shall each be elected for a term of two years. The Vice President and the Treasurer shall be elected in odd numbered years, and the Secretary shall be elected in even numbered years.

District Directors shall serve for a three-year term, with no more than two District Directors' terms ending at the same time. District Directors cannot serve two successive terms.

In the event that an officer is not fulfilling the duties of his/her term, the President shall appoint a member to fulfill the duties for the remainder of the term of office.

Section 3. The Executive Board shall consist of the elected Officers and the most recent Past President. The Executive Board, representing the members, shall determine the policies and supervise the affairs of this organization. Standing and special committee chairs will meet with the Executive Board but will have no vote. The Executive Board shall approve the President's recommendations for all Standing Committees, Special Committees, and their chairs.

Section 4. The President shall be chair of the Executive Board, shall appoint all Special Committees as authorized by the organization, shall preside at all meetings of GCCTM, and shall direct its policies and activities. The President shall coordinate the activities of the standing and special committees.

The President-Elect or Past President shall serve as Chair of the Constitutional Revision Committee composed of District Directors or their designees.

The Vice President shall assume the duties of the President in the absence of the President, shall coordinate the activities of the District Directors including the selection of the award winners and serve as the Chair of the Committee on Nominations and Elections.

The Secretary shall keep minutes of all meetings of GCCTM and of the Executive Board. S/he shall present those minutes at the subsequent meeting of the council.

The Treasurer shall receive and disburse funds of the organization upon the membership. S/he will present financial reports at each meeting of the council and will file all necessary tax reports.

Each District Director shall be fully responsible for the development and implementation of at least one meeting each year and all District Directors will work together to develop and implement such events. The District Directors will also be responsible for the solicitation and selection of award winners. S/he may, upon request of the Vice President, appoint one member from his/her district to serve on the Committee on Nominations and Elections. The name of this representative is to be submitted in a timely manner. Each Director may nominate members from her/his district to serve on committees as requested.

Section 5. If a vacancy occurs in the office of President, the Vice President will fill the post of the duration of the term of office. The Vice President office will then be filled by a presidential appointment with approval of the Executive Board. If a vacancy occurs in the office of President-Elect, the Executive Board shall determine how the vacancy will be filled. A vacancy in any other office shall be filled by presidential appointment for the unexpired term.

Article V      Elections

Section 1.      The Committee on Nominations and Elections (Vice President is the chair of this committee) shall prepare the ballot for officers to be elected. -S/he shall conduct the election. New officers (except treasurer) shall assume their duties during the last meeting of the school year (or following the last executive Board meeting of the year). The treasurer will assume responsibilities on July 1 following his/her election.

Section 2.      All officers shall be elected by the total membership. All elections shall be determined by a simple majority of the votes cast for the office. If only one candidate is running for each office then a vote of the membership is not required.

Article VI      Standing Committees

Section 1.      The Membership Committee shall keep records, address, and e-mail address of all current members, notify members when their membership is close to expiring in a timely manner, and provide a list of members to the Executive Board if requested. The Membership Committee shall maintain a list of retired members who are Honorary Members.

Section 2.      The Newsletter Committee shall publish a GCCTM Newsletter frequently during the school year.

Section 3.      A Presidential appointee will maintain an organized record of the activities of GCCTM and its members and will maintain the library of GCCTM Records and Journals.

Section 4:      A Presidential appointee will maintain the school address and e-mail database(s).

Section 5.      The Executive Board shall investigate and suggest the establishment of needed long-range programs for particular interest areas in mathematics education.

Section 6.      The Communications Committee shall maintain the GCCTM Web-site.

Section 7.      The Grades 5/6 Problem Solving Tournament Committee will be responsible for organizing, writing, and conducting GCCTM's annual problem solving tournament for 5<sup>th</sup> and 6<sup>th</sup> grade students.

Section 8.      The Grades 7/8 Problem Solving Tournament Committee will be responsible for organizing, writing, and conducting GCCTM's annual problem solving tournament for 7<sup>th</sup> and 8<sup>th</sup> grade students.

Section 9.      The Technology Committee shall manage and consult with Executive Board members on effective technology use for improving communication and collaboration among the membership.

Article VII   Dissolution

In the event of dissolution of this organization, the remaining assets shall be turned over to the Ohio Council of Teachers of Mathematics or the National Council of Teachers of Mathematics if the Ohio Council no longer exists.

Article VIII   Amendment

This Constitution may be amended by a three-fourths majority of the members present at a regular meeting, or by a three-fourths majority of the ballots cast in vote by mail.

## BY-LAWS

### I. Dues

The dues shall be determined by the Executive Board.

Pre-service students may join for a reduced fee, but they will only receive Newsletters by electronic means.

Any former member who has retired from teaching and who wishes to continue active membership may request Honorary Membership status from the President. This status grants the individual full rights-and privileges of membership at no charge.

### II. Meetings

There shall be at least five regular meetings during the school year. The business of this organization may be transacted at each meeting. The order of business may include the following as needed.

The reading of the minutes  
The Treasurer's Report  
Reports of the Executive Board  
Committee Reports  
Old Business  
New Business

In order to conduct business at a regular meeting, a quorum will be defined as a regular meeting with a minimum of 20 current members of GCCTM present.

### III. Districts

The districts shall be: Central, East, Northeast, South, and West as defined as:

**Central:** The Central district includes all schools/universities in the geographic region formed by the Cleveland Municipal School District.

**East:** The East District includes all schools/universities in the geographic region formed by some school districts in Cuyahoga County, some school districts in Geauga County and all school districts in Summit County. Other schools/universities in counties such as Portage County, which are south and east of the official region, are also considered part of the East District.

- **Cuyahoga County School Districts:** Beachwood, Bedford, Chagrin Falls, Maple Heights, Orange, Shaker Heights, Solon, and Warrensville Heights
- **Gauga County School Districts:** Berkshire, Cardinal, Kenston, and Newbury

- **Summit County School Districts:** Akron, Barberton, Copy-Fairlawn, Coventry, Cuyahoga Falls, Green Local, Hudson, Manchester, Mogadore, Nardonina, Norton, Revere, and Springfield

**Northeast:** The Northeast District includes all schools/universities in the geographic region formed by some school districts in Cuyahoga County, some school districts in Geauga County and all school districts in Lake County. Other schools/universities in counties such as Ashtabula County, which are north and east of the official region, are also considered part of the Northeast District.

- **Cuyahoga County School Districts:** Cleveland Heights/University Heights, East Cleveland, Euclid, Mayfield, Richmond Heights, and South Euclid-Lyndhurst
- **Gauga County Schools:** Chardon, iSTEM Geauga Early College High School, and West Geauga
- **Lake County Schools:** Fairport Harbor, Kirtland, Madison, Mentor, Painesville, Perry, Riverside, Wickliffe, and Willoughby-Eastlake

**South:** The South District includes all schools/universities in the geographic region formed by some school districts in Cuyahoga County and all school districts in Medina

- **Cuyahoga County School Districts:** Brecksville-Broadview Heights, Brooklyn, Garfield Heights, Independence, North Royalton, Parma, and Strongsville
- **Medina County School Districts:** Black River, Brunswick, Buckeye, Cloverleaf, Highland, Medina, and Wadsworth

**West:** The West District includes all schools/universities in the geographic region formed by some school districts in Cuyahoga County and all school districts in Lorain County. Other schools in counties such as Erie and Ashland, which are south and west of the official region, are also considered part of the West District.

- **Cuyahoga County School Districts:** Bay Village, Berea, Fairview Park, Lakewood, North Olmsted, Olmsted Falls, Rocky River, and Westlake
- **Lorain County School Districts:** Amherst, Avon Lake, Avon, Clearview, Columbia, Elyria, Firelands, Keystone, Lorain, Midview, North Ridgeville, Oberlin, Sheffield-Sheffield Lake, and Wellington

The geographic region in which a member is employed determines the membership district. For retired members and Honorary Members, their district will be based on the school district from which they retired.

#### IV. NCTM Delegate

GCCTM shall send a delegate to the Annual Meetings of the National Council of Teachers of Mathematics (NCTM) and shall pay his/her expenses, not to exceed \$1000.00.

V. NCTM Representative

The President shall appoint an NCTM Representative for a three-year term.

VI. Affiliations

GCCTM shall maintain its affiliation with the National Council of Teachers of Mathematics and the Ohio Council of Teachers of Mathematics.

VII. Parliamentary Authority

Robert's Rules of Order shall be the guide in all questions of parliamentary procedure which are not covered by this document.

VIII. Amendment

The By-Laws may be amended by a two-thirds majority of the members present at a regular meeting, or by a two-thirds majority of the ballots cast in vote by mail.